

## Develop a WSH Management System Implementation Plan (BizSAFE Level 4)

Course Code: SH-020

### Course Overview:

On completion of the course, learners will be equipped with the competency of performing as WSHMS Leader for the organization who wish to implement a Workplace Safety and Health Management System to meet the requirements of SS506 (Singapore Standard- Occupational Safety and Health Management System Standard). Upon completion of this bizSAFE module, organization can apply for certification of bizSAFE Level 4 by Workplace Safety and Health Council.

### Target Audience :

- Management
- Health and Safety Professional
- Line Supervisor

### Course Outline:

- Introduction of Workplace Safety and Health Management System
- Review WSH Policy and Risk Management Plan for Deficiencies
- Apply Hazard Identification, Risk Assessment and Risk Control
- Compliance to Legal and Other Requirements in Singapore
- Set WSH objectives and Determine specific programme(s)
- Establish WSH Management Program Framework
- Establish WSH Resources, Roles, Responsibility, Accountability and Authority
- Establish WSH Awareness and Training Programme
- Establish WSH Communication Procedure
- Establish WSH Documentation System
- Develop Operational Control to Manage the WSH Risks to an Acceptable Level
- Establish a Framework for Organization Emergency Preparedness and Response Plan
- Develop Performance Measurement and Monitoring Procedure to Monitor and Measure WSH Performance
- Evaluation of Compliance
- Develop Processes for Incident Investigation and Reporting
- Control of Records
- Establish an Internal Audit Programme
- Conduct Management Review of WSH Management System
- Present WSH Management Implementation Plan for review

### Course Duration:

4 days -

- Day 1-3 (0900hrs – 1700hrs)
- Day 4 (0900hrs – 1800hrs)

### Assessment:

Part 1: 1 hour – Written Exam (15 MCQ & 10 Short Answer + Open-Book)

Part 2: Written Assessment (To be completed within 4 weeks after class end)

Part 3: 1 hour – Oral Questioning (To be completed within 2 weeks after the submission of the Written Assessment, arrangement to be done with ATO)

### Certification :

A WSQ Statement of Attainment (SOA) will be awarded by Workplace Development Agency (WDA)

### Course Fee and Grant :

Full Course Fee : \$750 (without GST)

**SME - up to 90% of full course fee**

**Non-SME – up to 50% of full course fee**

Please see our course registration form for our training terms and conditions. 7% GST is applicable.